



NHS Education South Central
(Incorporating Oxford Deanery)

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GP SPECIALTY REGISTRAR EDUCATIONAL ALLOWANCE

This allowance is for GP Specialty Registrars and doctors in GP-based placement only.

Educational allowance = £550 per GPStR year (pro rata for part-time GPStRs). Please note that this is a pro rata allocation for anyone doing any general practice placements during their ST1 or ST2 years i.e. 6 months of general practice in ST1 = educational allowance claimable of £225.00, 12 months in ST3 = educational allowance claimable of £550.00. It is not £775.00 to be used over three years. No additional allowance will be provided if training is extended through maternity leave or sick leave.

At the start of your GP placement it is recommended that you discuss with your Trainer and Programme Director (PD) which courses are best suited to you – these can be either Deanery administered or externally provided courses. For an externally provided course you must specify the educational need that the course will meet.

Any unspent portions of the educational allowance may not be claimed in cash or transferred. All courses must be undertaken during the GPR year or during a GP-based placement.

You can download and print off copies of the form “Application for funding from the GP Registrar Educational Allowance” from www.oxford-pgmde.co.uk/gp/courses/index.html

Deanery courses

- Complete the application form and get your Trainer and PD to countersign it. Send the form to the GP Courses Administrator at the Oxford Deanery no later than 2 months prior to the course date.
- The cost of the course will be deducted from your allowance.
- Cancellation of any pre-booked course places must be received, in writing, by the GP Courses Administrator at the Oxford Deanery no later than two weeks prior to the course date. Cancelling with your Trainer or PD is not sufficient. Any cancellation received 1-2 weeks prior to start date of course will be subject to a 50% cancellation fee. Any cancellation received within 1 week of start date of course will be subject to a 100% cancellation fee. This cancellation fee will be deducted from your allowance.

Course dates

Course name	Date of course
Family Planning to be booked direct cynthia.harper@oxfordshirepct.nhs.uk	6/7 November 2007
STIF to be booked direct jackiesherrard@doctors.org.uk	13/14 November 2007
Minor Surgery	15 January 2008
New MRCGP (www.swansea-mrcgp.co.uk)	4/5 January 2008 14/15 March 2008
Minor Surgery	15 January 2008
DFFP (inc GUM) See www.oxford-pgmde.co.uk for more information	7-9 March 2008
Minor Surgery	May 08

External courses (This applies to all courses except the Minor Surgery)

- Complete the application form and get your PD and Trainer to countersign it. Send the form to Barbara Gow at the Oxford Deanery for Deanery approval.
- If approved, the Deanery will send you a claim form.
- After the course, send the completed claim form together with all receipts for the course fees to Barbara Gow for reimbursement.
- The course fee will be reimbursed by cheque (from the South Central Strategic Health Authority) and deducted from your allowance.

Please note that it is the sole responsibility of the GPStR to book their own place on courses. No place will be automatically reserved.

November 2007